



BELL PARK FACILITY USE AGREEMENT

107 Wright Rd, Johnson Creek

Contact Person: _____ E-mail: _____

Phone: _____ Event: _____

Address: _____ State: _____ Zip Code _____

Date(s) Requested: _____ Time(s) Requested: _____

Remember to Check Site When You Arrive! Any problems or damage, please call 920-699-2296 immediately and leave a detailed message.

A **\$150 refundable security deposit** is required with this agreement. The security deposit will be **deposited upon receipt**, and a refund check will be issued to the person listed above **within 3 weeks after the rental**, provided there is no damage to the park or its facilities. If any portion of the deposit is forfeited, the applicant will be responsible for replenishing it to maintain a \$150 balance at all times.

Type of Rental	Rental Fee	Units	Total
Park Rental	\$35 Daily		\$

TOTAL \$ _____ **X 5.5% (tax)** _____ = **\$** _____

SECURITY DEPOSIT FEE:

\$150.00 Refundable Security Deposit required for all groups. \$ _____

General Park Fee (required with Temporary or Six month Class B Beer License)	\$25 Daily	\$150 Annually	\$
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All payments must be received in full with reservation request.

All park regulations shall be observed. Bell Park opens at 6:00 am and closes by 10:00 pm unless approved by the Village Board at the time the contract is signed. The user will forfeit \$100 of the security deposit if they are in violation of the park curfew ordinance.

I understand the required user fees to use the facility. I understand if damages exceed the Security Deposit, the Village will bill the user the difference. I agree to follow stated policies and any instructions given by Village officials in charge of the facility at the time of use. The Village of Johnson Creek, their employees or agents, and any volunteers/organizations associated with the activity at this facility will not be held responsible for any personal injury or loss that may occur in conjunction with the activity.

SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

AMOUNT DUE: _____ DATE: _____ PAID: _____

REFUNDABLE SECURITY DEPOSIT FEE: _____ DATE: _____ PAID: _____

Date Deposit Returned _____ Not Returned (Explain) _____

Guidelines for Bell Park Use:

- 1) **Complete the reservation form in full** — incomplete forms will be rejected. Payment for the reservation and the security deposit is due in full upon submission of the agreement.
- 2) **The applicant is liable** for any loss, damage, or injury resulting from the activity conducted.
- 3) **Park hours are 6:00 AM to 10:00 PM**, unless otherwise approved by the Village Board.
- 4) **Reservation fee refunds** will be issued for cancellations made **at least 7 days prior** to the event. Cancellations made within 7 days of the event will **not** be refunded.
- 5) **Fees deducted from your security deposit may include (but are not limited to):**
 - a. \$100.00 – Failure to remove garbage from the premises after your event
 - b. \$100.00 – Violation of park curfew
 - c. *All other damages* will be charged based on the cost of labor and materials required to repair or replace. Labor is billed at **\$150 per hour (1-hour minimum)**.
- 6) **Security deposit refunds** will be issued via check to the applicant listed on the agreement **within 3 weeks after the rental**, provided there is no damage to the park or its facilities and all guidelines have been followed.