



BELL PARK FACILITY USE AGREEMENT

107 Wright Rd, Johnson Creek

Applicant Name			
Applicant Address	City	State	Zip
Applicant Phone Number		Applicant Email	
Purpose of Rental			
Date(s) of Event		Time(s) of Event	

Reminder: Check the site upon arrival. Report any damage or issues immediately to 920-699-2296.

A **\$150 refundable security deposit** is required with this agreement. The security deposit will be **deposited upon receipt**, and a refund check will be issued to the person listed above **within 3 weeks after the rental**, provided there is no damage to the park or its facilities. If any portion of the deposit is forfeited, the applicant will be responsible for replenishing it to always maintain a \$150 balance.

Fees			
Fee Type	Fee Amount	Units	Total
Park Rental	\$35 Daily		\$
Wisconsin Sales Tax (Excludes deposit & general park fee)	5.5%	Total above x 5.5%	\$
Refundable Security Deposit	\$150	-	\$150.00
OPTIONAL General Park Fee (required with Temporary or Six month Class B Beer License)	\$25 Daily / \$150 Annually		\$

Grand Total: \$ _____

By signing below, the applicant agrees to indemnify and hold harmless the Village of Johnson Creek from any claims or damages arising from the use of Bell Park. The applicant accepts full responsibility for the conduct of attendees and any damage to the facility, acknowledges that security deposit forfeiture may result from damage, cleaning deficiencies, or legal violations. The Village reserves the right to terminate or modify this agreement at any time.

Signature: _____ Date: _____

-Office Use Only-		In Binder: <input type="checkbox"/> On Website: <input type="checkbox"/>	
Amount Paid: \$ _____ Date Paid: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Card <input type="checkbox"/> Check # _____			
Non-Taxable 100-00-48210-000-000	Taxable 100-00-48210-150-000	Taxes 100-00-24213-000-000	Security Deposit 100-00-23150-000-000

Guidelines for Bell Park Use:

1. **Complete the reservation form in full.** Incomplete forms will be rejected. Payment for the reservation and the security deposit is due in full upon submission of the agreement.
2. **The applicant is liable** for any loss, damage, or injury resulting from the activity conducted.
3. **Pets are not allowed** in the park at any time.
4. **Park hours are 6:00 AM to 10:00 PM**, unless otherwise approved by the Village Board. The user will forfeit \$100 of the security deposit if they are in violation of the park curfew ordinance.
5. **Reservation fee refunds** will be issued for cancellations made **at least 7 days prior** to the event. Cancellations made within 7 days of the event will **not** be refunded.
6. **Fees deducted from your security deposit may include (but are not limited to):**
 - a. \$100.00 – Failure to remove garbage from the premises after your event
 - b. \$100.00 – Violation of park curfew
 - c. All other damages will be charged based on the cost of labor and materials required to repair or replace. Labor is billed at **\$150 per hour (1-hour minimum)**.
7. **The village is not responsible for any article left, lost, or stolen on the premises.**
8. **Please keep our parks clean.** Failure to remove trash may result in a \$100 fee taken from your Security Deposit.
9. **Security deposit refunds** will be issued via check to the applicant listed on the agreement **within 3 weeks after the rental**, provided there is no damage to the park or its facilities and all guidelines have been followed.
10. **Wine or Beer:** A Temporary Class B Beer/Wine License is required to serve or sell beer or wine coolers. This license can only be issued to an organization or club, not individuals. Permanent liquor licenses are not available for this facility. Beer or wine may be served for free at private events, but not as part of a cover charge or meal. Per Wisconsin Statute 125, alcohol may not be served to anyone under 21. Glass bottles are not allowed.